

**Terms and Conditions of the Application and Admissions Process
for Bachelor's and Master's Programmes
at Ignacy Jan Paderewski Academy of Music in Poznań
for the Academic Year 2025/2026**

PART 1

GENERAL PROVISIONS

General Regulations

Section 1

1. Ignacy Jan Paderewski Academy of Music in Poznań (hereinafter referred to as the Academy) acting pursuant to Article 70 Sections 1 and 4 of the Act of 20 July 2018 – Law on Higher Education and Science (Dz.U. of 2023, item 742, as amended – hereinafter referred to as the Act), conducts additional entrance exams for studies in order to assess the artistic aptitude of Applicants.
2. The exams referred to in Section 1 clause 1 are conducted in the form of entrance exams, the conditions, procedure, and dates for the commencement and conclusion of which are specified in these Terms and Conditions.
3. All provisions of these Terms and Conditions apply accordingly to the application process for both Bachelor's and Master's Programmes unless the wording of a specific provision or the title of a particular Section indicates otherwise.
4. Whenever these Terms and Conditions refer to the Guide, it means the 'Guide to graduate and undergraduate programmes', the contents of which are adopted by resolution of the Senate of the Academy.
5. Special provisions relating to foreign nationals are contained in Sections 22–24.

Competent Bodies

Section 2

1. For the purposes of organising and conducting the application and admissions process at the Academy, the following Admissions Committees are appointed:
 - a. the Academy Admissions Committee,
 - b. Institute Admissions Committees and examination committees operating within the Institute Admissions Committees.
2. The term of office of members of the Admissions Committees continues until new members are appointed for the next term.
3. Membership in an Admissions Committee shall be terminated as a result of:
 - a. resignation from the held position,
 - b. loss of employment status at the Academy,
 - c. dismissal by the appointing authority,
 - d. death or loss of legal capacity.

4. A member of the Admissions Committee who has a personal interest in the outcome of a decision taken by the Committee — i.e. in matters that concern them personally, or concern their spouse, relatives, or in-laws — shall refrain from voting.
5. A person with a personal interest in a decision, as understood under Section 2.4, may not serve on the examination committee of the relevant Institute Admissions Committee.

Section 3

1. The Academy Admissions Committee shall be appointed by the Rector of the Academy by 30 April.
2. The Academy Admissions Committee shall consist of:
 - a. the Rector or Vice-Rector of the Academy designated by the Rector, acting as Chairperson,
 - b. Members,
 - c. Secretary.
3. The Chairperson of the Committee shall appoint, from among the Committee members, a Deputy Chairperson and a Deputy Secretary.
4. The Rector shall appoint as members of the Academy Admissions Committee representatives of each of the Academy's Institutes, nominated by the respective Institute Heads, from among academic staff holding the title of professor or the degree of doktor habilitowany.
5. A representative of the Student Council shall participate in the meetings of the Academy Admissions Committee in an advisory capacity.

Section 4

The responsibilities of the Academy Admissions Committee, in addition to other matters regulated by the Terms and Conditions or by the Act, include:

- a. approving the list of Applicants admitted to entrance exams, as prepared by the Institute Admissions Committees,
- b. submitting to the Rector the list of Applicants admitted to entrance exams,
- c. overseeing compliance with the application process calendar,
- d. supervising and controlling the progress of the application process for all types of studies offered by the Academy,
- e. issuing opinions on appeals against decisions of the Institute Admissions Committees in the manner specified in these Terms and Conditions,
- f. issuing organisational instructions,
- g. issuing binding explanations and resolving doubts arising during the work of the Institute Admissions Committees.

Section 5

1. The Admissions Committees of the Institutes shall be appointed by the Deans of the Faculties to which the respective Institutes belong, by 30 April at the latest.
2. The Admissions Committee of an Institute shall be composed of:
 - a. the Head of the Institute – acting as Chair,
 - b. the Deputy Head of the Institute,
 - c. the Heads of Departments and Units comprising the given Institute,

- d. other academic teachers of the Academy and staff members who are not academic teachers, as designated by the Dean of the relevant Faculty .
3. The Chair of the Admissions Committee of the Institute shall appoint, from among the Committee's members, a Deputy Chair and a Secretary.

Section 6

The responsibilities of the Admissions Committee of the Institute, in addition to those specified elsewhere in the Terms and Conditions or in the Act, include:

- a. approving the application documentation,
- b. compiling lists of Applicants admitted to the subsequent stages of the exams,
- c. verifying the substantive correctness of the documentation submitted by Applicants,
- d. conducting entrance exams for courses and specialisations assigned to the Institute,
- e. preparing records of the course of entrance exams, indicating the results of the Applicants' qualification process,
- f. summarising the exam results,
- g. announcing the results of entrance exams for the courses and specialisations assigned to the Institute,
- h. enrolling students onto the student register and issuing decisions of refusal in matters concerning admission to Bachelor's and Master's Programmes as well as postgraduate studies, and compiling a list of those admitted to studies and submitting it to the Academy Admissions Committee for information,
- i. issuing binding explanations and resolving any doubts arising during the work of the examination committees assigned to the given Institute's Admissions Committee.

Section 7

- 1. The Admissions Committees of the Institutes carry out tasks related to the conduct of entrance exams with the assistance of examination committees.
- 2. The number of examination committees to be appointed shall be determined by the Head of the Institute according to the number of courses and specialisations for which the given Institute's Admissions Committee conducts the application process, as well as the number of Applicants.
- 3. Examination committees shall be appointed by the Head of the Institute – the Chair of the given Institute's Admissions Committee – from among the members or non-members of the Admissions Committee of the Institute, in a composition of at least three persons, including the Chair of the examination committee and at least two members, with the number depending on the specialisation for which the entrance exam is conducted.
- 4. Only academic teachers conducting classes at the Academy may serve as members of the examination committee.
- 5. The same individual may be a member of more than one examination committee.
- 6. The Head of the Institute shall notify the members of the Admissions Committee of the Institute of their appointment to a given examination committee and of the examination schedule.
- 7. Exceptionally, where it is necessary to assess skills that cannot be verified solely by academic teachers employed by the Academy, the Dean may appoint an external expert who shall

participate in the entrance exam for the part relating to the assessment of such skills and present their opinion on the matter to the examination committee.

Procedure and documentation of the work of Admissions and Examination Committees

Section 8

1. The Academy Admissions Committee and the Admissions Committees of the Institutes conduct their work and take decisions at meetings.
2. The dates of the meetings shall be determined by the respective Chairs.
3. The Academy Admissions Committee and the Admissions Committees of the Institutes are authorised to conduct their work and take decisions regardless of the number of members present at the meeting.
4. During the conduct of an entrance exam by an examination committee, at least two members of the examination committee must be present in the exam room at all times. If this is not possible, the entrance exam must be suspended until the composition of the committee is supplemented.
5. The Admissions Committees and examination committees shall take decisions by open ballot and by a simple majority vote. In the event of a tie, the Chair of the Committee shall have the casting vote.

Section 9

1. Participation of members in meetings of the Academy Admissions Committee, the Admissions Committees of the Institutes, as well as in the examination committees, is obligatory.
2. In the event of circumstances preventing a member of a Committee from attending a meeting, the absence must be duly justified.
3. Individuals who are not members of the Committee may participate in its meetings upon the invitation of the Chair, if their presence is necessary due to the subject matter of the meeting.

Section 10

1. Minutes shall be taken of all Committee meetings.
2. The minutes of Committee meetings shall be signed by the Chair (or their Deputy) and the person who prepared the minutes.
3. The minutes shall be prepared by a Committee member or another person designated by the Chair or their Deputy.
4. The minutes of the examination committees and of the Admissions Committees of the Institutes shall be submitted to the Academy's Department for the Organisation of Science and Education.

Applicant Qualification

Section 11

1. Applicant registration for studies shall be carried out exclusively via the electronic system, during the period from 4 May 2025 to 2 June 2025. The deadline for electronic submission of documents is 2 June 2025 at 23:59.

2. Detailed rules for electronic registration:

- a. the Applicant shall register electronically by creating a profile at the appropriate address:
 - i for studies conducted in Polish: <https://rekrutacja.amuz.edu.pl>
 - ii for studies conducted in English: <https://rekrutacja.amuz.edu.pl/en-gb/>
- b. Applicants shall access the internet at their own expense,
- c. in order to register, the Applicant shall complete and confirm the questionnaire, acknowledge the information clause regarding personal data processing, select the Faculty, course, and specialisation. The printed and hand-signed application form must be submitted together with the required documents as scans within the designated timeframe,
- d. during registration, the Applicant shall upload a digital photograph necessary for issuing the Electronic Student ID (ELS),
- e. digital photographs must meet the requirements applicable to official state documents,
- f. the following specifications apply to digital photographs:
 - the photograph must be a maximum of 640x480 pixels in one of the following formats: JPG, TIF, BMP (in line with state document requirements),
 - the digital photo must correspond in likeness to the traditional photo submitted with the application documents,
 - digital photographs must be labelled according to the following scheme: `_.[jpg, tif, bmp]`. Examples: `Kowalski_Jan.jpg`; `Kowalski_Jan.tif`; `Kowalski_Jan.bmp`. Digital photos in other formats shall not be accepted,
- g. electronic registration shall be deemed successful upon the Applicant's entry of all required data. The Applicant shall be liable for any errors, omissions, or false information submitted in the online forms,
- h. the Academy shall not be held responsible for any inability to register due to internet failures or temporary server overload. In such cases, the Applicant must report in person to the Secretary of the Academy Admissions Committee.

3. Upon registration, the Applicant shall submit scanned copies of the following documents:

- a. the application form printed from the template individually generated for the Applicant upon completing the electronic form,
- b. the original secondary school leaving certificate or, in the case of foreign Applicants or Polish nationals who obtained such a certificate outside Poland, an equivalent certificate translated into Polish by a sworn translator listed by the Ministry of Justice of the Republic of Poland. Until receipt of the certificate, confirmation of participation in the secondary school leaving exam is required,
- c. the certificate of completion of secondary school,
- d. Applicants who have completed a first- or second-level music school shall submit the relevant certificate of graduation,
- e. a traditional photograph (35 x 45 mm), signed on the reverse (the image must match the digital photograph),
- f. proof of payment of the entrance exam fee,
- g. the audition repertoire (applicable to Applicants for all courses and specialisations, including conducting studies, except for the following specialisations: Music Theory, Eurhythmics, Eurhythmics with Music Therapy, Vocal Ensemble Performance),
- h. in the case of foreign Applicants, proof of proficiency in Polish as a foreign language at level B2, or – for Applicants applying to undergraduate programmes held in English – proof

of English proficiency at level B2 (this requirement is waived for nationals of European Union member states where English is an official language).

4. In cases where the admission procedure includes an exam with an accompanist, the Applicant shall deliver the sheet music for the accompanist to the Academy in paper form and also send it in electronic form to the following address: rekrutacja@amuz.edu.pl. The electronic version must be submitted at least 14 days prior to the date of the exam in which it is to be used.
5. In addition, Applicants applying for Master's Programme are required to submit a diploma of completion of Bachelor's, Master's, or long-cycle Master's studies, along with a photocopy of the document. If the diploma has not yet been issued, confirmation of graduation may be submitted instead.
6. Applicants who are foreign nationals or Polish citizens who obtained their degree outside Poland must submit an equivalent diploma along with its diploma supplement, translated into Polish by a sworn translator listed by the Ministry of Justice of the Republic of Poland. The foreign diploma must entitle the holder to undertake Master's Programme in the country in which the diploma was issued.
7. The Applicant must attach a list of pieces prepared for the exam, divided by examination stages.
8. If an Applicant is accepted for admission, they shall be required to submit the original secondary school leaving certificate to the Academy in accordance with paragraph 14.
9. Only those registered Applicants who meet the requirements specified in the Terms, submit the required documents and files by 2 June 2025 at 23:59, and pay the application fee (if applicable), shall be admitted to the admission procedure.
10. Based on the electronic registrations, the Academy's Department for the Organisation of Science and Education shall prepare general lists of registered Applicants and submit them to the Admissions Committees of the Institutes.
11. The Chair of the Institute Admissions Committee or a person appointed by the Chair from among the Committee members shall verify the Applicant's documentation and confirm that it meets the substantive requirements for taking the examinations and corresponds to the audition repertoire for the relevant Faculty and specialisation.
12. An Applicant whose documentation is complete and correct shall be admitted to the exam and entered on the list of persons admitted to the exam.
13. An Applicant whose documentation is incomplete, but may be supplemented, shall be requested in writing (with confirmation of receipt) to provide the missing documentation within the specified deadline. Such an Applicant shall be placed on a waitlist. Upon submission of the required documentation, the Academy's Department for the Organisation of Science and Education shall inform the Chair of the Institute Admissions Committee, who shall then place the Applicant on the list referred to in Section 11 clause 12.
14. An Applicant applying for Bachelor's Programme who is taking their secondary school leaving examination in the same year may be admitted to the entrance exam without submitting a copy of the secondary school leaving certificate, provided that it has not yet been issued and that the Applicant presents confirmation of having sat the exam. A paper copy (certified as a true copy of the original) of the certificate must be submitted only by Applicants listed among those who have passed the entrance exams, as referred to in Section 17 clause 5, within 5 days of the publication of that list, but not earlier than 4 working days following the date officially announced by the State Examination Committee for the release of certificates. An Applicant who fails to submit the certificate within the specified deadline, despite having passed the entrance exams, shall receive a decision refusing admission to studies due to non-fulfilment of statutory requirements.
15. In accordance with Article 69 clause 2 of the Act, the absence of a secondary school leaving certificate or other equivalent document at the time when the Institute Admissions Committee

makes a decision on admission (as referred to in Section 18) constitutes grounds for refusing admission to studies, regardless of the results of the entrance exam.

16. Failure to submit the secondary school leaving certificate within the time limit specified in Section 11 clause 15 shall be treated as equivalent to the absence of such a certificate.
17. An Applicant for Master's Programme who is completing Bachelor's Programme (or long-cycle Master's studies) in the same year may be admitted to the examination without submitting a copy of their diploma and diploma supplement, provided these documents have not yet been issued and they submit a certificate confirming completion of the entire curriculum and admission to the diploma examination. A copy (certified as a true copy of the original) of the diploma and supplement must be submitted no later than 10 September 2025. Until the copy of the diploma is submitted, the Applicant may not be enrolled as a student.
18. In accordance with Article 69 clause 3 of the Act, failure to hold a diploma of completion of Bachelor's (or long-cycle Master's) studies at the time the Institute Admissions Committee makes its decision on admission to studies (as referred to in Section 18) constitutes grounds for refusal of admission to studies, regardless of the results of the entrance exam.
19. Failure to submit the diploma within the deadline referred to in Section 11 clause 17 shall be treated as equivalent to the absence of such a diploma.
20. At the request of the Academy Admissions Committee, the Department for the Organisation of Science and Education shall inform Applicants admitted to the entrance exam of the detailed examination schedule by email and by posting the information on the Academy's website by 16 June 2025. The entrance exams shall be held on the following dates:
 - Bachelor's Programme: 30 June 2025 – 2 July 2025
 - Master's Programme: 3 July 2025 – 4 July 2025
21. Applicants may apply for admission to more than one course at the Academy.
22. Applicants who have registered for the application procedure for the course historical performance practices, specialisation historical bassoon, may, within 14 days of the creation of a new specialisation, declare their intention to change their specialisation to the newly created specialisation *dulcian*.

Section 11a

1. A person may be admitted to Bachelor's programme who holds one of the documents entitling them to apply for admission to studies, as referred to in Article 69 of the Act, including in respect of documents issued abroad:
 - a. A certificate or other document entitling the holder to apply for admission to Bachelor's programme or long-cycle Master's degree studies in the Republic of Poland pursuant to Article 326a(1) of the Act, i.e.:
 - i. certificates and other documents issued by a school or educational institution operating within the education system of a Member State of the European Union, a Member State of the Organisation for Economic Co-operation and Development (OECD) or a Member State of the European Free Trade Association (EFTA) — parties to the Agreement on the European Economic Area, entitling the holder to apply for admission to Bachelor's programme and long-cycle Master's degree studies in those states;
 - ii. IB Diplomas (International Baccalaureate) issued by the International Baccalaureate Organization in Geneva;

- iii. EB Diplomas (European Baccalaureate) issued by European Schools in accordance with the Convention defining the Statute of the European Schools, drawn up in Luxembourg on 21 June 1994 (Dz.U. of 2005, item 10);
 - iv. certificates and other documents issued abroad by schools or educational institutions recognised by the state on whose territory or within whose education system they operate, covered by the provisions of international agreements,
 - b. A certificate or other document as referred to in Article 326a(3) of the Act, i.e. not being a certificate or document referred to in point a, if it entitles the holder to apply for admission to studies in the state whose education system includes the institution which issued it, and from which the right to apply for admission to Bachelor's programme or long-cycle Master's degree studies in the Republic of Poland results, confirmed by the Information of the Director of the Polish National Agency for Academic Exchange (NAWA), in accordance with Article 326a(4) of the Act.
2. If during registration a candidate, in accordance with the provisions of these Terms and Conditions as in force at the time of application, has submitted documents which, under the Act as in force from 1 July 2025, are not sufficient for admission to studies, the Admission Committee shall summon the Applicant to supplement the application with the missing documents within 14 days, under pain of negative consequences arising from the absence of the required documents.
 3. The provisions of Section 11a clause 2 shall also apply to specific requirements introduced in relation to foreign nationals, as referred to in Section 22.

Admission of Winners of the Knowledge Competitions

Section 12

1. A winner of the national artistic knowledge competition, *Olimpiada Artystyczna*, in the field of music (hereinafter referred to as the winner) shall, during the admissions process for the academic year immediately following the academic year in which they obtained winner status, benefit from the entitlement set out in Section 12 clause 2.
2. As part of the entrance examination for Bachelor's programme in artistic education in the field of musical art, specialisation music education, a winner at Stage II shall not receive questions concerning knowledge of music theory and shall be awarded the maximum number of points for this component; an additional 5 points (not subject to any maximum limit) shall also be added to the result of this examination.
3. Admission under the procedure described above in Section 12 clause 2 is conditional upon submitting a proof of winner status no later than on the day preceding the commencement of the entrance examinations.
4. There is no provision for a special admissions procedure for finalists of national-level Olympiads.

Order Regulations of the Entrance Exam

Section 13

1. Examination committees conduct entrance exams at the time and place agreed upon between the Institute Admissions Committees and the Academy Admissions Committee.
2. Applicants are required to arrive punctually for each part of the entrance exam. The Chair of the examination committee may allow a late Applicant to take the exam, provided that doing so does

not compromise equal opportunity for other Applicants and it is feasible within the time allotted for the exam. The delay must be recorded in the exam protocol.

3. The Chair of the examination committee shall not allow an Applicant under the influence of alcohol or other intoxicating substances to take the exam, nor an Applicant who violates order and safety regulations at the Academy.
4. Applicants taking the exam must present an identity card or another photo ID confirming their identity. The Chair of the examination committee or a designated staff member authorized by the Dean verifies the Applicant's identity before the exams begin. An Applicant who does not present such identification will not be allowed to take the exam. This must be recorded in the exam protocol. However, the Chair of the examination committee may permit an Applicant to take the exam without presenting an ID if the Applicant is personally known to the committee members. This must also be noted in the protocol.

General Provisions for the Entrance Exam Process

Section 14

1. Entrance exams for individual study programmes and specialisations at the Academy consist of two stages. Only Applicants who successfully pass the first stage are admitted to the second stage.
2. The rules and structure of each part of the exam, including the criteria for passing the first stage, are outlined in Part 2 of these Regulations for each programme and specialisation.

Scoring and Assessment

Section 15

1. In the admissions process for Bachelor's studies, scores from the secondary school leaving exam (matura) are not taken into account.
2. The result of the admissions process for Master's Programme and postgraduate studies is based solely on the points obtained in the entrance exams, in accordance with Part 2 of these Terms and Conditions.
3. A score of zero points in any part of the entrance exam results in a total score of zero points for the Applicant.
4. An Applicant who did not participate in any part of the entrance exam receives zero points for that part. The rule from Section 15 clause 3 applies.

Foreign Secondary School Graduates

Section 16

Applicants who completed secondary school abroad may apply for admission to the first year of Bachelor's studies provided they possess a legalized or apostille-certified certificate or other document obtained abroad that entitles them to apply for study programmes at higher education institutions of any type in the country where the certificate-issuing institution operates. The document must be recognized as equivalent to the Polish secondary school leaving certificate in accordance with regulations on the recognition of foreign school and matriculation certificates, or recognized under an international agreement as equivalent to the Polish secondary school certificate or as entitling the holder to undertake such studies in the Republic of Poland.

Announcement of Entrance Exam Results and Admissions Decisions

Section 17

1. Members of the examination committee individually assess each Applicant according to the scoring criteria established for the relevant part of the entrance exam.
2. The examination committee prepares a report on each Applicant's exam immediately after it is completed. This report may be prepared as a collective report for all Applicants. The report must be signed by all members of the examination committee. Signatures may also be provided electronically (using a state recognised trusted profile or qualified electronic signature).
3. The examination committee report includes the type of exam, the Applicant's grade, and the number of points awarded.
4. The report referred to in Section 17 clause 3 is submitted for a decision to the appropriate Institute Admissions Committee, which determines the final result of the Applicant by vote.
5. The Chair of the Institute Admissions Committee prepares and signs:
 - a. a list of Applicants admitted to the second stage of the entrance exam,
 - b. a list of Applicants not qualified for the second stage of the entrance exam.
6. The lists of Applicants admitted to the second stage of the admissions process, showing the number of points obtained (in descending order) by specialisation, are published on the Academy's website. Only Applicant ID codes assigned during the application and admissions process are shown; no personal data is included.
7. After the exams, an individual report is prepared for each Applicant, showing the scores obtained during the exams. This report, signed by the Chair of the Institute Admissions Committee, is stored in the Applicant's personal file.
8. The Institute Admissions Committee prepares a collective report of the admissions results for each study programme and specialisation. This report shows the results of individual Applicants by exam component and the total score, listed in descending order of total points. It also indicates whether the Applicant passed or failed and whether they are accepted for admission ('YES' or 'NO').
9. On the collective report described in Section 17 clause 8, Applicants with a positive result are divided into those who fall within the admission limit for the given study programme/specialisation and those who fall outside that limit.
10. If it turns out that, due to tied scores, it is not possible to select a number of Applicants corresponding to the admission limit, the tie is broken using an additional scoring system. Applicants with equal scores are ranked based on the number of points obtained in the main subject of the given specialisation, followed by other exam components selected by the Institute Admissions Committee.
11. Based on the qualification results, the Institute Admissions Committee prepares preliminary admission lists indicating:
 - a. Applicants admitted to studies, by type of study, programme, and specialisation,
 - b. Applicants not admitted due to lack of available places,
 - c. Applicants not admitted due to failing the application process.

12. The lists containing the data specified in Section 11 clause 11, signed by the Chair of the Institute Admissions Committee or their deputy, are published on the Academy's website. The lists include information stating that the final result will be communicated either through enrolment on the student list or a decision of refusal, which can be appealed within 14 days of delivery to the Applicant.
13. Applicants who appear on the preliminary list of admitted students and wish to enrol at the Academy are required to submit or deliver the following documents (postal date is decisive) to the Academy's address:
 - a. By the deadline specified in Section 11 clause 14 – for Bachelor's Programme Applicants presenting a diploma of higher education, a secondary school certificate issued before 2006, or those who did not consent to the transfer of their exam results via the Educational Information System: the original, a copy, or a notarized copy of the secondary school certificate or higher education diploma.
 - b. By the deadline specified in the notice – for Applicants not covered under Section 11 clause 13a, upon request by the Application Office staff: the original, a copy, or a notarized copy of the secondary school certificate or higher education diploma.
 - c. By the deadline specified in Section 11 clause 17 – for Master's Programme Applicants: the original, a copy, or a notarized copy of the diploma of higher education.
14. Submitting the above documents within the specified deadline is a condition for enrolment on the student list.
15. An Applicant has the right to submit a written request to the Chair of the Academy Admissions Committee to receive a certificate of exam results.
16. Applicant qualification decisions consider the admission limits determined in the relevant ordinance of the Rector.

Section 18

1. As a result of the application process, the Institute Admissions Committee issues and sends to each Applicant one of the following decisions:
 - a. An administrative order (decision) confirming enrolment on the student list, or
 - b. A decision denying admission to the study program.
2. The enrolment decision is issued for Applicants who:
 - meet the statutory admission requirements (including submission of the appropriate diploma or certificate),
 - have passed the entrance exams, and
 - are among the top-ranking Applicants within the admission limit for the given program and specialisation.
3. The rejection decision includes the exam result and is issued:
 - a. With a positive entrance exam result – for Applicants who met the formal requirements and passed the exams but were not admitted due to reaching the admission limit, or who

failed to meet the statutory requirements (e.g., failure to submit required diplomas or certificates).

- b. With a negative application result – for Applicants who, while meeting the statutory admission requirements, did not pass the entrance exams, or who did not meet the statutory requirements.
4. The written decision or order, along with justification, is delivered to the Applicant with confirmation of receipt. The decision is signed by the Chair of the Institute Admissions Committee and includes instructions on how to appeal to the Rector within 14 days of delivery.

Section 19

1. An Applicant has the right to appeal a decision of the Institute Admission Committee to the Rector within 14 days of the date of delivery of the contested decision.
2. Upon receipt of the appeal, the Rector shall refer the appeal to the Academy Admission Committee for an opinion and shall subsequently issue a decision.
3. The Rector's decision made as a result of the appeal is final.
4. This decision shall be made in writing and delivered to the appellant together with a justification, including instruction on the right to lodge a complaint with the Voivodeship Administrative Court within 30 days of the date of delivery of the decision.

Section 20

1. In the event that the admission procedure conducted within the aforementioned deadlines does not result in the enrolment of Applicants up to the maximum number defined by the admission limit, the Rector may, by regulation, determine a date for an additional application round for unfilled places in specific courses and specialisations, under the rules applicable to the first application round.
2. During the supplementary application referred to in Section 20 clause 1, a reassessment may be carried out of applications for admission to Bachelor's Programme submitted by graduates who applied for admission to a given course of study in the academic year to which the application pertains, and whose Academy qualification results in a given subject or subjects have been upgraded following an appeal, as referred to in Article 44zzz clause 7 of the Act of 7 September 1991 on the education system.
3. In the case referred to in Section 20 clause 2, a re-evaluation is not carried out within the framework of additional entrance exams unless requested by the Applicant.
4. The Rector shall promptly inform the Academy Admission Committee and the Institute Admission Committees of the decision referred to in Section 20 clause 1 and shall instruct them to commence the organisation of the application procedure for the second round of admissions.
5. The provisions governing the first round of admissions shall apply directly to the application procedure in the second round; however, Applicants are required to submit new applications and pay the examination fees again.
6. In the second round, Applicants compete for admission within the places remaining after the first round.

Section 21

The Academy Admission Committee shall collect and store copies of documents:

- a) relating to the activities of the Committee, including minutes of Committee meetings and the detailed schedule of entrance exams;
- b) included in the Applicant's file:
 - the protocol of the Institute Admission Committee concerning the conduct and results of the entrance exams,
 - protocols from examination committees for individual entrance exams,
 - Applicant's written work from written examinations.

Special provisions concerning foreign nationals

Section 22

1. The admission of foreign nationals to studies through the application process may take place, depending on the type of study programme, the citizenship of the foreign national, and the agreements signed, under the procedures described in Article 323 of the Act.
2. Unless otherwise provided in an agreement concluded by the Academy, the rules set out in these Terms and Conditions shall apply fully to the admission of foreign nationals, subject to the provisions of this and the following Sections.
3. Foreign nationals applying for admission to study programmes conducted in Polish or in English are required to present proof of proficiency in Polish or English language, respectively, at level B2 in accordance with the relevant regulation.
4. If a foreign national does not hold a certificate confirming the required level of proficiency in Polish, the Academy shall verify the Applicant's command of Polish.
Polish language exams at level B2 for foreign Applicants shall be held on the following dates:
 - Bachelor's Programme : 02 July 2025
 - Master's Programme : 02 July 2025
5. The requirement specified in Section 22 clause 3 shall not apply to:
 - a. foreign applicants who are **citizens of the EU** within the meaning of Article 2(3) of the Act of 14 July 2006 on entry into, residence in, and departure from the territory of the Republic of Poland of nationals of the Member States of the European Union and their family members (Dz.U. of 2024, items 633 and 1688, and of 2025, item 619), applying for admission to Bachelor's programme or long-cycle Master's degree studies on the basis of a document issued abroad which is a qualification certifying the entitlement to apply for admission to studies as referred to in **Article 326a(1) of the Act**,
 - b. foreign applicants who are **citizens of the EU** within the meaning of Article 2(3) of the Act of 14 July 2006 on entry into, residence in, and departure from the territory of the Republic of Poland of nationals of the Member States of the European Union and their family members, applying for admission to **Master's programme** on the basis of a diploma awarded abroad which **entitles the holder to continue education at Master's programme level** as referred to in Article 326(1) of the Act, or which **has been recognised as equivalent to the corresponding Polish diploma under an international agreement referred to in Article 327(1) of the Act**, or through a diploma recognition procedure.
6. A foreign applicant applying for admission to studies:

- a. at **Bachelor's programme** level on the basis of a document issued abroad which **is not** a qualification certifying the entitlement to apply for admission to studies **as referred to in Article 326a(1) of the Act** shall be required to submit during the application process:
 - i. a document issued abroad by a school or educational institution recognised by the state on whose territory or in whose education system it operates, together with a written statement regarding this document issued by the Director of Polish National Agency for Academic Exchange (NAWA) confirming the entitlement to apply for admission to studies; or
 - ii. a written statement regarding this document issued by the Director of the Polish National Agency for Academic Exchange (NAWA) confirming the entitlement to apply for admission to studies – in cases referred to in Article 93a of the Act of 7 September 1991 on the Education System;
- c. at **Master's programme** level on the basis of a diploma awarded abroad which is not a diploma entitling the holder to continue education at Master's programme level as referred to in Article 326(1) of the Act, and which has not been recognised as equivalent to the corresponding Polish diploma under an international agreement referred to in Article 327(1) of the Act, or through a diploma recognition procedure, shall be required to submit during the application process a diploma awarded abroad by a higher education institution recognised by the state on whose territory or in whose higher education system it operates, together with a written statement regarding this diploma issued by the Director of the Polish National Agency for Academic Exchange (NAWA) confirming the entitlement to apply for admission to studies.

Section 23

1. Administrative decisions concerning foreign nationals — regarding admission to studies, refusal of admission, or discontinuation of the admission procedure — shall be made by the Rector.
2. The decisions referred to in Section 23 clause 1 shall be issued by the Rector on the basis of:
 - a. the opinion of the relevant Admission Committee or the opinion of the committee expressed during the evaluation of a later Applicant for studies, for the purposes of concluding preparatory courses or training conducted by the Academy, which replaces the decision referred to in Section 18 of the Terms and Conditions; the provisions of Section 18 clause 1–3 shall apply accordingly to such opinions,
 - b. the provisions of the agreement concluded by the Academy.
3. The Rector's decision to admit a foreign national to a given study programme results in the enrolment of the foreign national on the list of students. The provisions of Sections 18 and 19 shall apply accordingly to the Rector's decision, whereby the foreign national admitted to the list of students shall additionally be required to indicate an address for service within the territory of the Republic of Poland or another Member State of the European Union, or to appoint a proxy or proxy for service within the territory of the Republic of Poland, unless service is effected by means of electronic communication.
4. Where there are no grounds for exemption from tuition fees under the provisions of the Act, the Rector's decision on admission shall be made on a fee-paying basis, unless the Applicant has declared in the application that, in the absence of grounds for exemption, they withdraw from applying for admission. If such a declaration is included in the application, the Rector shall issue a decision to discontinue the admission procedure with respect to the Applicant.

5. A request for reconsideration may be submitted against the decision referred to in Section 23 clause 1 within 14 days from the date of delivery of the decision. The request should be prepared in Polish.

Section 24

1. For Applicants admitted to studies on the basis of an agreement concluded by the Academy, the provisions of that agreement shall apply.
2. In matters not regulated by the agreement referred to in Section 24 clause 1, the provisions of the Terms and Conditions shall apply, taking into account the provisions of Sections 22–23.

PART 2

DETAILED INFORMATION

Section 25

1. The admission exam for all courses of study and specialisations consists of two stages.
2. Progression to the second stage of the examination is conditional upon obtaining, in each exam in the first stage, the minimum number of points specified in the column 'minimum required number of points' in the table provided below.
3. In each exam, the Applicant receives points based on the scale indicated in the table, to which a weighting factor (corrective coefficient) may additionally be applied, requiring the score obtained to be multiplied by the weighting for the given exam.
4. A positive overall result in the entrance exam for any course and specialisation shall be the sum of all points obtained across all examinations in both stages.
5. A positive result in the entrance exams requires that the Applicant qualifies for the second stage of the examinations (in the case of two-stage examinations) and meets the conditions specified in the table in the relevant Section for each stage.
6. The scope of the entrance exams for study programmes offered in more than one language within a given specialisation is, unless expressly stated otherwise, identical for specialisations conducted in Polish and in English.
7. Unless otherwise provided for in these Terms and Conditions, the set repertoire for the following courses and specialisations must be performed from memory:
 - jazz and stage music – all specialisations;
 - instrumental studies in the specialisations: piano, violin, viola, cello, double bass, guitar; and in the specialisations: flute, clarinet, bassoon, oboe, saxophone – at least A selection must be performed from memory; in the specialisation orchestral musician – only solo parts (orchestral programme from sheet music);
 - vocal studies – all specialisations.
8. The examination committees reserve the right to select the works or parts thereof to be presented.

COURSE OF STUDY: COMPOSITION AND MUSIC THEORY

Section 26

The following scoring rules apply to the individual entrance exams:

<i>Course / Specialisation</i>				
<i>Stage</i>	<i>Exam scope</i>	<i>Score</i>	<i>maximum score</i>	<i>minimum required score</i>
Composition and Music Theory/ Composition				
Bachelor's Programme held in Polish or English				
1	Submitted musical scores	(10-25)	25	18
To advance to Stage 2 Applicants are required to score a minimum of 18 points.				
2	Ear Training	(10-25)	25	18
To pass an entrance exam Applicants will require a minimum of 18 points in Stage 2.				
Master's Programme held in Polish or English				
1	Submitted musical scores	(10-25)	25	18
To advance to Stage 2 Applicants are required to score a minimum of 18 points.				
2	<u>for courses on Composition and Composition: Composing for Screen and Stage</u> Exam in harmony	(10-25)	25	18
	<u>for courses: Composition: Composing for the New Media</u> Practical Assessment	(10-25)	25	18
	<u>for courses on Composition, Composition: Composing for Screen and Stage and Composing for the New Media</u> An interview	(10-25)	25	18
To pass an entrance exam Applicants will require a minimum of 18 point on each exam in Stage 2.				
Composition and Music Theory/ Electroacoustic Composition				
Bachelor's Programme held in Polish or English				
1	Submitted Portfolio	(10-25)	25	18
To advance to Stage 2 Applicants are required to score a minimum of 18 points.				
2	Listening aptitude test	(10-25)	25	18
To pass an entrance exam Applicants will require a minimum of 18 points in Stage 2				
Composition and Music Theory/ Theory of Music				
Bachelor's Programme				
1	Music Form Analysis	(10-25)	25	18
To advance to Stage 2 Applicants are required to score a minimum of 18 points.				
2	Ear Training	(10-25)	25	18
To pass an entrance exam Applicants will require a minimum of 18 points in Stage 2.				

<i>Course / Specialisation</i>				
<i>Stage</i>	<i>Exam scope</i>	<i>Score</i>	<i>maximum score</i>	<i>minimum required score</i>
Master's Programme				
1	Exam on the Musical Culture of the 20th and 21st Centuries	(10-25)	25	18
To advance to Stage 2 Applicants are required to score a minimum of 18 points.				
2	Exam in harmony (Applicants who graduated from Bachelor's Programme in Composition or Music Theory are exempt from the exam and are awarded a maximum score automatically)	(10-25)	25	18
	Interview	(10-25)	25	18
To pass an entrance exam Applicants will require a minimum of 18 points on each exam in Stage 2.				
Composition and Music Theory / Music Journalism				
Bachelor's Programme				
1	Exam on general music knowledge, including works submitted earlier	(10-25)	25	18
To advance to Stage 2 Applicants are required to score a minimum of 18 points.				
2	Listening aptitude test	(10-25)	25	18
To pass an entrance exam Applicants will require a minimum of 18 points in Stage 2.				
Composition and Music Theory/ Eurythmy				
Bachelor's Programme				
1	Eurythmy and Piano improvisation	(10-25)	25	18
To advance to Stage 2 Applicants are required to score a minimum of 18 points.				
2	Ear Training	(10-25)	25	18
To pass an entrance exam Applicants will require a minimum of 18 points in Stage 2.				
Composition and Music Theory/ Eurythmy with Elements of Therapy				
Master's Programme				
1	Eurythmy and Piano improvisation	(10-25)	25	18
To advance to Stage 2 Applicants are required to score a minimum of 18 points.				
2	Interview	(10-25)	25	18
To pass an entrance exam Applicants will require a minimum of 18 points in Stage 2.				

Section 27

The following specific procedures apply to individual entrance exams:

1. Composition

Bachelor's Programme

Stage 1

Applicants must submit at least two original compositions for any instrumentation, either as handwritten scores or computer printouts. The compositions should be clearly notated and carefully detailed. Works incorporating electroacoustic elements are also accepted.

Stage 2

- Ear training exam

Master's Programme

Stage 1

Applicants must submit at least three original scores (handwritten or computer printouts) with varied instrumentation, including at least A selection for an ensemble of more than 12 instruments. Electroacoustic elements are permitted.

Stage 2

- Interview related to the course of study (creative aptitude, fundamentals of compositional technique).
- For specific specialisations:
 - Composition, Composing for Screen and Stage:
 - Harmony exam
 - Composing for the New Media:
 - Practical exam, as defined below:
 - The Applicant receives 2 samples prepared by the Academy and creates a 2–3 minute composition using them.
 - Time limit: 2 hours.
 - Assessment criteria: purposeful and creative use of tools, artistic and aesthetic value of the composition.
 - The exam takes place in one room. Applicants work independently on their own laptops, using their own or Academy-provided headphones.
 - The composition can use any electronic tools (plugins, patches, etc.).
 - Final submission: full project + stereo audio render.
 - After reviewing the works, the examination committee discusses the submitted compositions with the Applicants.

2. Electroacoustic Composition

Bachelor's Programme

Stage 1

- Applicants must submit a portfolio by June 2, 2025. The portfolio includes: a cover letter, and a 15-minute selection of original electronic, electroacoustic, and/or audiovisual compositions. Pieces must be full works (excerpts will not be considered), created independently (not collaboratively). The portfolio is submitted as a folder via Google Drive or similar sharing platform, with a non-expiring download link available from June 2 to October 31, 2025. The link to the portfolio must be included in the application documents.

Stage 2

- Listening aptitude test

3. Music Theory

Bachelor's Programme

Stage 1

- Musical forms analysis

Stage 2

- Ear training exam

Master's Programme

Stage 1

- Exam in musical culture of the 20th and 21st century

Stage 2

- Exam in harmony. Applicants with a Bachelor's degree in Composition or Music Theory are exempt and awarded maximum points.
- Interview on topics related to the course

4. Music Journalism

Bachelor's Programme

Stage 1

- Exam in general music knowledge. Applicants are required to submit (hand-in or email) a written review (one text) to the Institute Office no later than three days before the exam date.

Stage 2

- Listening aptitude test

5. Eurhythmym

Bachelor's Programme

Stage 1

- Eurhythmym and piano improvisation exam

Stage 2

- Ear training exam

6. Eurhythmym with Elements of Therapy

Master's Programme

Stage 1

- Eurhythmym and piano improvisation exam

Stage 2

- Interview on topics related to the course

COURSE OF STUDY: CONDUCTING

Section 28

The following scoring rules apply to the individual entrance exams:

<i>Course / Specialisation</i>				
<i>Stage</i>	<i>Exam scope</i>	<i>Score</i>	<i>maximum score</i>	<i>minimum required score</i>
Conducting/Orchestral Conducting				
Bachelor's Programme held in Polish or English				

<i>Course / Specialisation</i>				
<i>Stage</i>	<i>Exam scope</i>	<i>Score</i>	<i>maximum score</i>	<i>minimum required score</i>
1	Conducting	(10-25)	25	18
Applicants will be required to demonstrate their piano playing skills. To advance to Stage 2 Applicants are required to score a minimum of 18 points.				
2	Ear Training Exam / Listening aptitude test	(10-25)	25	18
To pass an entrance exam Applicants will require a minimum of 18 points in Stage 2.				
Conducting/Orchestral and Operatic Conducting (held in Polish and English)				
Master's Programme				
1	Conducting	(10-25)	25	18
To advance to Stage 2 Applicants are required to score a minimum of 18 points.				
2	Score sight-reading assessment	(10-25)	25	18
	General music knowledge exam	(10-25)	25	18
	Interview	(10-25)	25	18
To pass an entrance exam Applicants will need a minimum required score for each exam.				
Conducting/Choral Conducting				
Bachelor's Programme held in Polish or English				
1	Conducting	(10-25)	25	18
		(10-25)	25	18
Applicants will be required to demonstrate their piano playing skills. To pass an entrance exam Applicants will need a minimum required score for each exam.				
2	Ear Training Exam / Listening aptitude test	(10-25)	25	18
To pass an entrance exam Applicants will require a minimum of 18 points in Stage.				
Master's Programme (held in Polish or English)				
1	Conducting	(10-25)	25	18
	Singing	(10-25)	25	18
To pass an entrance exam Applicants will need a minimum required score for each exam.				
2	Score sight-reading assessment	(10-25)	25	18
	Test on general music knowledge	(10-25)	25	18
	Interview	(10-25)	25	18

<i>Course / Specialisation</i>				
<i>Stage</i>	<i>Exam scope</i>	<i>Score</i>	<i>maximum score</i>	<i>minimum required score</i>
To pass an entrance exam Applicants will need a minimum required score for each exam.				
Conducting/Wind and Brass Orchestra Conducting				
Bachelor's Programme				
1	Conducting	(10-25)	25	18
	Practical exam: wind or percussion instrument playing skills	(10-25)	25	18
Applicants will be required to demonstrate their piano playing skills. To pass an entrance exam Applicants will need a minimum required score for each exam.				
2	Ear Training Exam / Listening aptitude test.	(10-25)	25	18
To pass an entrance exam Applicants will require a minimum of 18 points in Stage 2				
Master's Programme				
1	Conducting	(10-25)	25	18
	Practical exam: wind or percussion instrument playing skills	(10-25)	25	18
To advance to Stage 2 Applicants are required to score a minimum of 18 points.				
2	Score sight-reading assessment	(10-25)	25	18
	Test on general music knowledge	(10-25)	25	18
	Interview	(10-25)	25	18
To pass an entrance exam Applicants will need a minimum required score for each exam.				
Conducting/Vocal Ensembles Performance				
Bachelor's Programme (held in Polish)				
1	Conducting	(10-25)	25	18
	Singing	(10-25)	25	18
To pass an entrance exam Applicants will need a minimum required score for each exam.				
2	Interview	(10-25)	25	18
	Test on general music knowledge	(10-25)	25	18
To pass an entrance exam Applicants will need a minimum required score for each exam.				

COURSE OF STUDY: CONDUCTING

Section 29

The following detailed procedures apply to individual entrance exams:

1. Orchestral Conducting

Bachelor's Programme

Stage 1

- Conducting exam: two contrasting movements from a Classical or Romantic symphony of the Applicant's choice.
- Piano skills assessment.

Stage 2

- Ear training exam / Listening aptitude test.

2. Orchestral and Operatic Conducting

Master's Programme

Stage 1

- Conducting exam: two selections — one from each of the following sets:

Set 1:

- L. van Beethoven – Symphony No. 5
- L. van Beethoven – Symphony No. 3
- W.A. Mozart – Jupiter Symphony

Set 2:

- P. Tchaikovsky – Symphony No. 5
- J. Brahms – Symphony No. 1
- M. Karłowicz – *Odwieczne pieśni*, Op. 10 (*Eternal Songs*)

Stage 2

- A score sight-reading exam
- General music knowledge test
- Interview on topics related to the course

3. Choral Conducting

Bachelor's Programme

Stage 1

- Conducting exam: showcase two contrasting polyphonic works for either a mixed or equal-voice choir
- Singing exam: two contrasting songs, at least one with accompaniment
- Piano skills assessment

Stage 2

- Ear training exam / Listening aptitude test

Master's Programme

Stage 1

- Conducting exam: two contrasting works for mixed choir (one may include piano or organ accompaniment)
- Vocal exam: two contrasting songs, at least one with accompaniment

Stage 2

- Score sight-reading exam
- General music knowledge test
- Interview on topics related to the course

4. Wind and Brass Orchestra Conducting

Bachelor's Programme

Stage 1

- Conducting exam: two contrasting works:
 - A march (e.g. A. Holzmänn – *Blaze Away*) – Applicants may use a drum major's mace
 - A cantabile piece (e.g. *The Young Amadeus*, arr. J. de Haan)
- Exam on a wind or percussion instrument
- Piano skills assessment

Stage 2

- Ear training exam / Aural aptitude test

Master's Programme

Stage 1

- Conducting exam: three contrasting works:
 - A march (e.g. F. von Suppé – March from *Light Cavalry Overture*)
 - A programmatic or illustrative piece for wind orchestra (e.g. J. de Haan – *Oregon*)
 - A transcription for wind orchestra of a symphonic, choral, or instrumental work (e.g. D. Shostakovich – *Waltz No. 2*)
- Practical exam: brass or wind instrument playing skills

Stage 2

- Score sight-reading exam
- General music knowledge test
- Interview on topics related to the course of study

5. Vocal Ensembles Performance

Master's Programme

Stage 1

- Conducting exam: two contrasting polyphonic pieces for mixed or equal-voice choir
- Vocal exam: a cappella performance of one of the following:
 - G. Caccini – *Amor, ch'attendi?*
 - J. Dowland – *Come Again, Sweet Love*
 - A. Scarlatti – *O cessate di piagarmi* and one additional Polish art song with piano accompaniment

Stage 2

- General music knowledge test
- Interview on topics related to the course of study

COURSE OF STUDY: ARTISTIC EDUCATION FOR MUSIC

Section 30

The following scoring rules apply to the individual entrance exams:

Course / Specialisation				
Stage	Exam scope	Score	maximum score	minimum required score
Artistic Education for Music/Arts Education				
Bachelor's Programme				
1	Exam in conducting	(10-25)	25	15
	Solo singing exam	(10-25)	25	16
	Practical exam: piano playing skills	(10-25)	25	15
2	Listening aptitude test and familiarity with music rules	(10-25)	25	15
To pass an entrance exam Applicants will need a minimum required score for each exam.				
Artistic Education for Music/Artistic Projects for Music Education				
Master's Programme				
1	Exam in conducting	(10-25)	25	15
	Solo singing exam	(10-25)	25	16
2	Interview and assessment of an original artistic initiative	(10-25)	25	16
To pass an entrance exam Applicants will need a minimum required score for each exam.				
Artistic Education for Music/Arts Education/Church Music				
Bachelor's Programme				
1	Exam in conducting	(10-25)	25	15
	Solo singing exam	(10-25)	25	16
	Practical exam: organ and piano playing skills	(10-25)	25	15
2	Listening aptitude test	(10-25)	25	15
	Assessment of knowledge of music theory			
To pass an entrance exam Applicants will need a minimum required score for each exam.				
Master's Programme				
1	Exam in conducting	(10-25)	25	15
	Solo singing exam	(10-25)	25	16
	Practical exam: organ playing skills	(10-25)	25	16
2	Interview	(10-25)	25	16

<i>Course / Specialisation</i>				
<i>Stage</i>	<i>Exam scope</i>	<i>Score</i>	<i>maximum score</i>	<i>minimum required score</i>
To pass an entrance exam Applicants will need a minimum required score for each exam.				
Arts Education for Music/Leading School Ensembles				
Bachelor's Programme				
1	Exam in conducting	(10-25)	25	18
	Solo singing exam	(10-25)	25	18
	Practical exam: piano playing skills	(10-25)	25	18
2	Listening aptitude test and assessment of knowledge of music theory	(10-25)	25	18
To pass an entrance exam Applicants will need a minimum required score for each exam.				
Master's Programme				
1	Exam in conducting	(10-25)	25	18
	Solo singing exam	(10-25)	25	18
2	Interview	(10-25)	25	18
To pass an entrance exam Applicants will need a minimum required score for each exam.				

Section 31

The following detailed rules for the conduct of individual entrance exams shall apply:

1. Music Education

Bachelor's Programme

Stage 1

- Conducting exam: two monophonic pieces from the school curriculum repertoire,
- Singing exam: two songs of contrasting character, including one with accompaniment,
- Piano exam: two pieces of contrasting character.

Stage 2

- Listening aptitude test. The examination also includes an assessment of knowledge of music theory.

2. Artistic Projects for Music Education

Master's Programme

Stage 1

- Conducting exam: two polyphonic pieces of contrasting character,
- Singing exam: two songs of contrasting character, including one with accompaniment.

Stage 2

- Applicants are asked to present an original educational-artistic project and a qualification interview on a topic related to the course of study.

3. Church Music

Bachelor's Programme

Stage 1

- Conducting exam: two monophonic sacred pieces,
- Singing exam: two sacred songs of contrasting character, including one with accompaniment,
- Practical exam: showcasing organ playing skills including a polyphonic piece, a chorale-based composition, and a work from the 19th or 20th century; for Applicants without prior organ training the exam encompasses piano playing skills exam consisting of three freely chosen pieces of varying style and character (including one with polyphonic texture), demonstrating the Applicant's performance and interpretative skills.

Stage 2

- Listening aptitude test. The exam also includes an assessment of knowledge of music theory.

Master's Programme

Stage 1

- Conducting exam: two polyphonic sacred works of contrasting character,
- Singing exam: two sacred songs of contrasting character, including one with accompaniment,
- Organ exam: three pieces of varied style (one by a Baroque composer, one by a Romantic or contemporary composer).

Stage 2

- Qualification interview on a topic related to the course of study.

4. Leading School Ensembles

Bachelor's Programme

Stage 1

- Conducting exam: two polyphonic pieces of contrasting character from the school curriculum repertoire,
- Singing exam: two songs of contrasting character, including one with accompaniment,
- Piano exam: two pieces of contrasting character.

Stage 2

- Listening aptitude test. The exam also includes an assessment of knowledge of music theory.

Master's Programme

Stage 1

- Conducting exam: two pieces of contrasting character for mixed choir (including those with piano or organ accompaniment),
- Singing exam: two songs of contrasting character, including one with accompaniment.

Stage 2

- Qualification interview on a topic related to the course of study.

Section 32

1. A positive result in the application process shall be awarded to Applicants who, in addition to meeting the conditions set out below, obtain a positive result in phoniatic exams covering the assessment of hearing, voice, and speech organs, carried out at the Applicant's own expense at a phoniatic-audiological clinic. Applicants who have qualified for Stage 2 shall be referred for such exams.
2. The following rules shall apply to the scoring of individual entrance exams:

<i>Course / Specialisation</i>				
<i>Stage</i>	<i>Exam scope</i>	<i>Score</i>	<i>maximum score</i>	<i>minimum required score</i>
Vocal Studies/Solo Singing				
Bachelor's Programme held in Polish or English				
1	Solo singing	(10-25)	25	18
To advance to Stage 2 applicants are required to score a minimum of 18 points.				
2	Solo singing	(10-25) x 3	75	54
	Acting	(10-25)	25	18
	Movement aptitude test (stage movement)	(10-25)	25	18
	Listening aptitude test	(10-25)	25	18
	Phoniatic Examination Results	Pass/Fail	---	---
To pass an entrance exam Applicants will need a minimum required score for each exam.				
Master's Programme held in Polish or English				
1	Solo singing	(10-25) x 3	75	54
To advance to Stage 2 applicants are required to score a minimum of 54 points.				
2	Interview	(10-25)	25	18
To pass an entrance exam Applicants will need a minimum required score for each exam.				
Vocal Studies/Musical Theatre Singing				
Bachelor's Programme held in Polish or English				
1	Musical theatre singing	(10-25)	25	18
To advance to Stage 2 applicants are required to score a minimum of 18 points.				
2	Musical theatre singing and interview	(10-25) x 3	75	54
	Acting	(10-25)	25	18
	Movement aptitude test (stage movement)	(10-25)	25	18
	Listening aptitude test	(10-25)	25	18

	Phoniatriatric Examination Results	Pass/ Fail	----	----
To pass an entrance exam Applicants will need a minimum required score for each exam.				

Section 33

The following detailed rules for the conduct of individual entrance exams shall apply:

1. Solo Singing

Bachelor's Programme

Applicants are requested to prepare 4 works, songs or arias of their choosing, including one in Polish. Applicants for programmes held in English need not prepare works in Polish.

Stage 1

- Solo singing exam: performance of two pieces of the Applicant's choice, including one in Polish.

Stage 2

- Solo singing exam: performance of two submitted pieces,
- Acting exam:
 - Recite by heart two poems (one classical and one contemporary), and an excerpt from a prose work of the Applicant's choice;
 - Assessment of acting aptitude (sportswear and soft-soled shoes are required),
- Movement aptitude exam (same attire as above),
- Listening aptitude exam (assessment of musical abilities – ear, rhythm, and musical memory),
- Phoniatriatric exam covering the assessment of hearing, voice, and speech organs, carried out at a phoniatriatric clinic designated by the Academy.

Master's Programme

Applicants are requested to prepare 4 works, songs or arias of their choosing, including one in Polish. Applicants for programmes held in English need not prepare works in Polish. Applicants are requested to submit a health evaluation statement on speech organs by a phoniatriatric professional confirming the condition of the vocal apparatus (this applies only to Applicants who did not complete Bachelor's Programme in Vocal Studies at the Academy).

Stage 1

- Solo singing exam: Applicants perform two arias and two songs.

Stage 2

- Qualification interview on a topic related to the course of study.

2. Musical Theatre Singing

Bachelor's Programme

Applicants shall prepare four pieces, including at least one musical theatre song and at least one in Polish (Applicants for programmes held in English need not prepare works in Polish).

Applicant shall perform with a backing track. Applicants are required to ensure that the format and technical quality of the backing music meet satisfactory standards.

Stage 1

- Musical theatre singing exam: performance of two pieces of the Applicant's choice, including one in Polish.

Stage 2

- Musical theatre singing exam and qualification interview: performance of two submitted pieces,
- Acting exam:
 - Recitation by heart of two poems (one classical and one contemporary), and an excerpt from a prose work of the Applicant's choice;
 - Assessment of acting aptitude (sportswear and soft-soled shoes are required),
- Movement aptitude exam (same attire as above),
- Listening aptitude exam (assessment of musical abilities – ear, rhythm, and musical memory),
- Phoniatic exam covering the assessment of hearing, voice, and speech organs, carried out at a phoniatic clinic designated by the Academy.

COURSE OF STUDY: INSTRUMENTAL STUDIES

Section 34

1. The following rules apply to the scoring of individual entrance exams:

<i>Course / Specialisation</i>				
<i>Stage</i>	<i>Exam scope</i>	<i>Score</i>	<i>maximum score</i>	<i>minimum required score</i>
Instrumental Studies / All instrumental performance specialisations				
Bachelor's Programme held in Polish or English				
1	Instrument playing skills	(10-25) x 3	75	54
	Sight-reading scores	(10-25) x ½	12.5	5.5
	Quick study piece	(10-25) x ½	12.5	5.5
To advance to Stage 2 Applicants are required to score a minimum required score for all exams.				
2	Listening aptitude test	(10-25)	25	15
To pass an entrance exam Applicants will need a minimum required score for each exam.				
Master's Programme held in Polish or English				
1	Instrument playing skills	(10-25) x 3	75	54
To advance to Stage 2 Applicants are required to score a minimum of 54 points.				
2	Interview	(10-25)	25	15
To pass an entrance exam Applicants will need a minimum required score for each exam.				
Instrumental Studies/Artistic Luthiery				
Bachelor's Programme held in Polish or English				

<i>Course / Specialisation</i>				
<i>Stage</i>	<i>Exam scope</i>	<i>Score</i>	<i>maximum score</i>	<i>minimum required score</i>
1	Showcase a musical instrument or a part of a musical instrument, or other wood works, drawings or graphics	(10-25) x 3	75	54
	Build a part of a string instrument and deliver an observational drawing.			
	Demonstrate playing skills on an instrument of choice	(10-25)	25	11
To advance to Stage 2 Applicants are required to score a minimum required score for all exams.				
2	Listening aptitude test	(10-25)	25	15
To pass an entrance exam Applicants will require a minimum of 15 points				
Master's Programme held in Polish or English				
1	An instrument made and presented by Applicant	(10-25) x 3	75	54
To advance to Stage 2 Applicants are required to score a minimum of 54 points.				
2	Interview	(10-25)	25	15
To pass an entrance exam Applicants will require a minimum of 15 points on the interview				

Section 35

The following detailed procedures apply to the respective entrance exams:

1. Instrumental Studies

Bachelor's Programme

Stage 1

- Entrance exam in the selected instrument: performance of the required program listed below (corresponding to the level of a secondary music school diploma),
- Sight-reading,
- Performance of a set-piece.

Audition repertoire by specialisation:

Piano

- J.S. Bach – Prelude and Fugue from *Das Wohltemperierte Klavier*, Vol. I, BWV 846–869 or Vol. II, BWV 870–893,
- A Classical or Romantic sonata,
- Two etudes presenting different technical aspects,
- A piece by F. Chopin, excluding: *Études* Op. 10 and 25 and *Trois nouvelles études* – F-minor, A-flat major, D-flat major, concertos, and chamber pieces
- Own-choice selection (published before 1970).

Organ

- J.S. Bach – any outer movement of one of the Trio Sonatas, BWV 525–530,
- A work by J.S. Bach or D. Buxtehude – selected from:
 - Prelude and Fugue,
 - Toccata and Fugue,
 - Fantasy and Fugue,
- A selection from the Romantic or Neoromantic period (e.g., C. Franck, F. Mendelssohn-Bartholdy, M. Reger, A.G. Ritter, J.G. Rheinberger, M. Surzyński, F. Nowowiejski, and others).

Accordion

- A diverse program including original and transcribed pieces equivalent in difficulty to the final years of secondary music school.

Percussion

- Two snare drum etudes, one of which must include rudimental technique,
- A selection for xylophone,
- A selection for timpani,
- A selection for vibraphone or marimba,

One of the pieces must be performed with accompaniment.

Wind Instruments

- Applicant's own program (up to 20 minutes) including different musical styles and forms. Performance from sheet music is allowed.

Violin

- Two contrasting movements from one of J.S. Bach's Sonatas or Partitas,
- A caprice for solo violin,
- Movements 1 or 2 and 3 of any violin concerto.

Viola

- Two contrasting movements from one of J.S. Bach's or M. Reger's Suites or Sonatas,
- A caprice for solo viola,
- Movements 1 or 2 and 3 of any viola concerto.

Cello

- Two contrasting movements from J.S. Bach's Suites,
- An etude or caprice,
- One movement from a concerto or sonata for cello,
- One freely chosen piece.

Double Bass

- An etude or caprice or two contrasting movements from H. Fryba's or J.S. Bach's Suites,
- A sonata (two contrasting movements),
- Movements 1 or 2 and 3 of any concerto.

Guitar

- A piece from the Renaissance or Baroque period (in the case of a cycle, three contrasting movements),
- An etude demonstrating any guitar technique (18th–20th century),
- A sonata or variations,
- A contemporary piece published before 1980.

Harp

- A concert etude (19th or 20th century),
- A Baroque composition,

- A sonata or variations (19th or 20th century),
- A freely chosen piece (19th or 20th century).

Lever Harp

- An composition originally written for the lever harp in the 20th century (by any composer)
- A sonata form from the Classical era (transcription),
- A transcription of a Baroque work,
- A freely chosen piece (a set of miniatures forming a cycle is also acceptable), with a maximum duration of 10 minutes.

Stage 2

- For all specialisations: Listening aptitude test and ear training.

Master's Programme

Stage 1

Practical exam in instrumental performance: a stylistically diverse program of 30–45 minutes.

Audition repertoire by specialisation:

Piano

- A stylistically diverse program including works from at least two different musical periods.

Wind Instruments

- Applicants' own program (up to 20 minutes) including different styles and forms. Performance from sheet music is allowed.

Organ

- Any Baroque form,
- A complete Romantic or contemporary form.

Accordion

- A stylistically diverse program, including original and transcribed works at the level of a Bachelor's degree recital.

Percussion

- A diverse program lasting up to 25 minutes,
- At least one selection should be performed with accompaniment.

Violin

- A caprice for solo violin,
- Movements 1 or 2 and 3 of any violin concerto,
- One freely chosen piece for solo violin or with piano accompaniment.

Viola

- A caprice for solo viola,
- Movements 1 or 2 and 3 of any viola concerto,
- One freely chosen piece for solo viola or with piano accompaniment.

Cello

- An etude or caprice,
- Two contrasting movements from J.S. Bach's Suites,
- The first movement of a cello concerto.

Double Bass

- An etude or caprice or two contrasting movements from H. Fryba's or J.S. Bach's Suites,
- A sonata (two contrasting movements),

- Movements 1 or 2 and 3 of any concerto.

Guitar, Harp

- A stylistically diverse program including pieces from at least two different musical periods, including one larger form.

Orchestral Musician

- A solo program for one of the following instruments:
 - **Violin** – a caprice for solo violin and movements 1 or 2 and 3 of any concerto,
 - **Viola** – a caprice for solo viola and movements 1 or 2 and 3 of any concerto,
 - **Cello** – a caprice or etude for solo cello and movements 1 or 2 and 3 of any concerto,
 - **Double Bass** – a caprice or etude for solo double bass and movements 1 or 2 and 3 of any concerto,
 - **Wind Instruments** – a solo program with piano accompaniment, stylistically diverse and lasting over 20 minutes,
 - **Percussion Instruments** – a solo program, stylistically diverse and lasting over 20 minutes,
- Applicants will be asked to perform four stylistically varied excerpts from orchestral parts characteristic of the selected instrument.

Stage 2

- An interview concerning the chosen course of study.

2. Artistic Luthiery

Bachelor's Programme

Stage 1

- Present a self-made musical instrument or its part, or other three-dimensional woodwork, drawings, or graphic works,
- Execute a designated part of a bowed instrument and a drawing from observation,
- Perform of a piece on a chosen instrument.

Stage 2

- Listening aptitude test.

Master's Programme

Stage 1

- Present at least one self-made musical instrument for assessment.

Stage 2

- Interview concerning the chosen course.

COURSE OF STUDY: HISTORICAL PERFORMANCE PRACTICE

Section 36

The following rules apply to the scoring of individual entrance exams:

<i>Course / Specialisation</i>				
<i>Stage</i>	<i>Exam scope</i>	<i>Score</i>	<i>maximum score</i>	<i>minimum required score</i>
Historically Informed Performance/All instrumental performance specialisations				
Bachelor's Programme held in Polish or English				
1	Instrument playing skills	(10-25) x 3	75	54
	Sight-reading scores	(10-25) x ½	12.5	5.5
	Quick study piece	(10-25) x ½	12.5	5.5
To advance to Stage 2 Applicants are required to score a minimum required score for all exams.				
2	Listening aptitude test.	(10-25)	25	15
To pass an entrance exam Applicants will need a minimum required score for each exam.				
Master's Programme held in Polish or English				
1	Instrument playing skills	(10-25) x 3	75	54
To advance to Stage 2 Applicants are required to score a minimum of 54 points.				
2	Interview	(10-25)	25	15
To pass an entrance exam Applicants will need a minimum required score for each exam.				

Section 37

The following detailed procedures apply to the respective entrance exams:

1. Historically Informed Performance: Instrumental Studies

Bachelor's Programme

Stage 1

- Practical exam in the selected instrument: performance of the selections listed below (equivalent to a secondary music school diploma level),
- Sight-reading,
- Quick study piece.

Audition repertoire by specialisation:

Harpsichord, Clavichord:

For Applicants applying on harpsichord, clavichord, piano, or organ:

- Applicants' own programs including at least three compositions in at least two different styles, and containing one polyphonic work with a fugue, and one dance-form cycle.

Historical Instruments:

- Applicants' own programs including at least three compositions in at least two different styles, and containing a selection for solo instrument.

Stage 2

- For all specialisations: exam to assess aural skills (ear training).

Master's Programme

Stage 1

- Perform a stylistically diverse program (30–40 minutes), including works from at least two different musical periods.

Stage 2

- Interview concerning the chosen course.

COURSE OF STUDY: JAZZ AND POPULAR MUSIC

Section 38

The following rules apply to the scoring of individual entrance exams:

<i>Course / Specialisation</i>				
<i>Stage</i>	<i>Exam scope</i>	<i>Score</i>	<i>maximum score</i>	<i>minimum required score</i>
Jazz and Stage Music/ All jazz and stage music instrumental performance specialisations				
Bachelor's Programme held in Polish or English				
1	Instrument playing skills	(10-25) x 3	75	54
	Sight-reading scores	(10-25) x ½	12.5	5.5
	Quick study piece	(10-25) x ½	12.5	5.5
To advance to Stage 2 Applicants are required to score a minimum required score for all exams.				
2	Listening aptitude test.	(10-25)	25	15
To pass an entrance exam Applicants will need a minimum required score for each exam.				
Master's Programme held in Polish or English				
1	Instrument playing skills	(10-25) x 3	75	54
Applicants will be required to demonstrate their sight-reading and improvisational skills too. To advance to Stage 2 Applicants are required to score a minimum of 54 points.				
2	Interview	(10-25)	25	15
To pass an entrance exam Applicants will need a minimum required score for each exam.				
Jazz and Stage Music/ Composition and Arrangement for Jazz and Stage Music				
Bachelor's Programme held in Polish or English				
1	Submitted musical scores and a test on jazz harmony and history of jazz	(10-25) x 3	75	54

<i>Course / Specialisation</i>				
<i>Stage</i>	<i>Exam scope</i>	<i>Score</i>	<i>maximum score</i>	<i>minimum required score</i>
	Demonstrate playing skills on an instrument of choice	(10-25) x ½	12.5	5.5
	Quick study piece	(10-25) x ½	12.5	5.5
To advance to Stage 2 Applicants are required to score a minimum required score for all exams.				
2	Listening aptitude test	(10-25)	25	15
To pass an entrance exam Applicants will need a minimum required score for each exam.				
Master's Programme held in Polish or English				
1	Submitted musical scores	(10-25) x 3	75	54
	Demonstrate playing skills on an instrument of choice	(10-25) x ½	12.5	5.5
To pass an entrance exam Applicants will need a minimum required score for each exam.				
2	Interview	(10-25)	25	15
To pass an entrance exam Applicants will require a minimum of 18 points on the interview				
Jazz and Stage Music/ Vocal Studies for Jazz and Stage Music				
Bachelor's Programme held in Polish or English				
1	Listening aptitude test	(10-25)	25	18
To advance to Stage 2 Applicants are required to score a minimum of 18 points.				
2	Singing	(10-25) x 3	75	54
	Quick study piece and sight singing skills assessment	(10-25) x ½	12.5	5.5
	Recitation	(10-25) x ½	12.5	5.5
To pass an entrance exam Applicants will need a minimum required score for each exam.				
Master's Programme held in Polish or English				
1	Singing	(10-25) x 3	75	54
	Musical aptitude test.	(10-25)	25	18
To advance to Stage 2 Applicants are required to score a minimum required score for all exams.				
2	Interview	(10-25)	25	15
To pass an entrance exam Applicants will need a minimum required score for each exam.				

Section 39

The following detailed procedures apply to the respective entrance exams:

1. Jazz and Stage Music Instrumental Studies

Bachelor's Programme

Stage 1

- Practical exam in the selected instrument: performance of pieces as per the audition repertoire outlined below,
- Sight-reading test including improvisation based on a given harmonic progression,
- Quick study piece.

Audition repertoire by specialisation: All instruments except percussion and folk percussion instruments:

- Two freely chosen classical pieces,
 - Three jazz pieces, including one blues or one rhythm changes.

Percussion:

- Two freely chosen snare drum pieces, one of which must be based on rudimental technique,
- One freely chosen piece for a melodic instrument,
- Three jazz pieces in varied rhythmic styles.

Folk Percussion Instruments:

- Performance of two pieces in any style using ethnic percussion instruments – solo or with accompaniment (audio backing track allowed). Pieces must include improvisation,
- One freely chosen piece for an orchestral percussion instrument,
- One freely chosen piece for a melodic instrument,
- One jazz piece in any stylistic/rhythmic form.

The audition program must include at least two of the following instruments: frame drum, congas, bongos, cajón, djembe, darbuka, tabla.

Stage 2

- Listening aptitude test and ear training assessment.

Master's Programme

Stage 1

- Practical exam: performance on the selected instrument. The selection must include:
 - a. A transcription of an improvisation from an available recording or a jazz étude (the recording and transcription sheet music or the jazz étude sheet music must be presented to the examination committee),
 - b. A jazz standard selected from the list of required pieces below, in the Applicant's own original arrangement,
 - c. A jazz ballad,
 - d. A fast swing piece,
 - e. A piece in a Latin, rock, fusion, or funky style.

Pieces in categories c), d), and e) may—but are not required to—be selected from the list of required audition pieces.

Applicants may perform own compositions provided they adhere to the stylistic requirements listed above.

Additionally: percussionists must perform a freely chosen piece on a melodic instrument. The exam also assesses sight-reading and improvisational skills.

List of Required Audition Pieces

- M. Davis – *Joshua*
- M. Davis – *Blue in Green*
- M. Davis – *So What?*
- C. Porter – *What Is This Thing Called Love*
- B. Kaper – *On Green Dolphin Street*
- B. Kaper – *Invitation*
- K. Barron – *Voyage*
- T. Monk – *In Walked Bud*
- T. Monk – *Round Midnight*
- T. Monk – *1 Mean You*
- T. Monk – *Epistrophy*
- J. Henderson – *Inner Urge*
- J. Henderson – *Recorda-Me*
- H. Hancock – *Maiden Voyage*
- H. Hancock – *Dolphin Dance*
- H. Hancock – *Eye of the Hurricane*
- W. Shorter – *Footprints*
- W. Shorter – *Black Nile*
- A.C. Jobim – *How Insensitive*
- A.C. Jobim – *No More Blues*

Stage 2

- Interview on a topic related to the course of study.

2. Composition and Arrangement for Jazz and Stage Music

Bachelor's Programme

Stage 1

- Present scores of the Applicant's compositional and/or arrangement work,
- Knowledge test on jazz harmony and the history of jazz (styles, major figures, etc.),
- Demonstrate playing skills on the chosen instrument: one classical piece and a selection in a jazz or related style,
- Quick study piece: Applicants are asked to create and perform a piano impression (melody with accompaniment) based on a provided harmonic progression written in chord symbols.

Stage 2

- Listening aptitude test and ear training assessment.

Master's Programme

Stage 1

- Applicants are asked to present four scores representing diverse styles within jazz and related genres:
 - At least three must be the Applicant's original compositions,

- Arrangements must include an ensemble of at least 10 musicians, including: one for a traditional big band, and one involving a symphony orchestra (selected instruments from each group: strings, woodwinds, brass, percussion),
- Practical exam: demonstrate instrument playing skills by performing any two selected pieces in jazz or a related style.

Stage 2

- Interview on a topic related to the course of study.

3. Vocal Studies for Jazz and Stage Music

Bachelor's Programme

Stage 1

- Listening aptitude test and ear training exam. The exam also assesses the Applicant's general musical aptitude and knowledge of music theory.

Stage 2

- Vocal exam involving the performance of three stylistically diverse pieces, including:
 - At least one selection in Polish (not applicable to Applicants applying for studies in English), a selection in English, and a blues work,
- Quick study piece and sight-singing skills assessment,
- Recite memorized excerpts of poetry or prose.

Master's Programme

Stage 1

- Vocal exam: perform a stylistically diverse program including:
 - a) A piece in Polish (or in English – for Applicants applying for studies in English),
 - b) A fast swing piece
 - c) A jazz ballad,
 - d) A blues piece,
 - e) A piece in a jazz-rock, soul, or Latin American style,
 - f) A prose or poetry excerpt lasting approximately 1 minute.
 In categories b), c), d), and e), at least one selection must be performed in English.
- Theoretical exam assessing musical aptitude: ear training, rhythm, musical memory, and basic knowledge of harmony.

Stage 2

- Interview on a topic related to the course of study.

Pre-recorded accompaniments on electronic media are not permitted as a form of accompaniment. Applicants cannot use digital backing tracks.

Section 40

1. In the event of an unsuccessful result in the entrance exams for the selected course or specialisation, the Applicant may take the entrance exams for another course or specialisation, provided that the schedule of entrance exams allows it. This is subject to submitting a relevant request to the Dean of the Faculty responsible for the given course or specialisation, and upon payment of an additional exam fee.
2. In response to the request referred to in Section 40 clause 1, the Dean shall verify payment of the fee and the possibility of taking the entrance exam within the framework of the application

schedule. The Dean shall issue a decision regarding the Applicant's admission to the exam and inclusion on the list of persons admitted to the exam.

3. In the case referred to in Section 40 clause 1, Applicants shall not be requested to complete any formal deficiencies in the request, and any incomplete requests shall remain unconsidered.